

Paid Internship Position
Early Childhood Education Center (ECEC)

St. Vincent's is currently seeking Interns to assist at their Early Childhood Education Center. Since 1858, St. Vincent's has been providing affordable, quality childcare in a safe, loving, and nurturing environment. The Center is open year-round and is licensed for infant, toddler, and pre-school age children.

Job description:

Assist teachers with all classroom areas, and provide a nurturing, safe environment for children ages 6 weeks to 5 years of age, to include:

- Monitor nap rooms while children are asleep for safety.
- Participate in project work
- Assist with daily routines and organization
- Toilet and diaper children
- Clean, disinfect toys
- Work on memory books
- Prepare bulletin boards
- Fold laundry
- Organize files
- Update iPad and parent communication application
- All other duties requested by administration

Candidates must have:

- High school diploma
- 18 years of age or older
- COVID Vaccination required
- Interest in early childhood education
- Desire to work 12 – 35 hours per week consistently
- Current First Aid/Pediatric CPR certification
- Must provide official/unofficial transcripts.

ST. VINCENT'S OFFERS EDUCATIONAL REIMBURSEMENT FOR ECEC INTERNS

Reimbursement will be made according to the following schedule:

- **2 Unit ECE Course** = Up to \$150.00 Reimbursement
- **3 Unit ECE Course** = Up to \$300.00 Reimbursement
- Courses that exceed 3 units will be paid at the 3 unit level.
- A maximum of 2 courses per term (semester/quarter) will be reimbursed.

ADDITIONAL PROGRAM INCENTIVES

As a means of attracting and retaining talented and experienced future Teacher candidates for our program, St. Vincent's offers the following additional incentives beyond the educational reimbursement:

- **Completion of 6 ECE Units** = Up to \$150.00
- **Completion of 12 ECE Units** = Up to \$300.00
 - Interns will become eligible and may transition to a **"Teacher's Assistant"**
 - If transition occurs, hourly wage will increase by \$1.00/per hour
 - Will be eligible for full benefits if regularly scheduled to work 20 or more hours per week.

Must pass criminal background fingerprint check and pre-employment negative TB test.
Vaccinations must also be up to date with certifications provided.

Stipend: \$14/per hour – Position is for a paid internship program Monday through Thursday, part time.

Opened in 1858 by the Daughters of Charity of St. Vincent de Paul, St. Vincent's is a Roman Catholic organization serving the needs of the Santa Barbara Community. For more information regarding St. Vincent's and its mission, please view our website at <http://stvincents-sb.org/>.